

AGENDA (Revised 12/21/15)
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA & ROOM 313
DECEMBER 22, 2015 – 6:30 P.M.

CALL OF ROLL

Mrs. Christine Danielsen
Mrs. Nancy LaCorte, Vice President
Mr. Edward Potosnak, III, President
Dr. Julia Presley
Mr. Richard Seamon

Ms. Patricia E. Stanley
Mrs. Margaret E. Steele
Ms. Latee E. Walton-McCleod
Mrs. Betty Whalen

Student Liaisons
Sophia Felix
Karmen Normandia. Alt.

Dr. John A. Ravally, Superintendent of Schools
Mr. James H. Strimple, Jr., Interim Assistant Superintendent for Business/Board Secretary
Dr. Jeffrey Charney, Interim Assistant Superintendent for Curriculum & Instruction
Mr. Orvyl Wilson, Director of School Management
Dr. Brenda Sofield, Director of Pupil Personnel Services

___ Members of the Public

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 5, 2015, December 1, 2015 and December 5, 2015. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Confidential Session (Room 313)

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing a special education settlement; a possible grievance settlement; and administrator transfers. Minutes of the confidential session will be made public when the reason for confidentiality no longer exists.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

Return to Open Session at 7:30 pm in the Cafeteria.

PLEDGE OF ALLEGIANCE

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS 2015-2016

- ***To establish the Superintendent as the Educational Leader of Franklin Township Public Schools.***
- ***To utilize data analysis in reviewing our educational programs and make recommendations for subsequent years to improve college and career readiness for all students.***
- ***To recruit and retain high quality staff and re-energize current staff through continued support and professional development.***
- ***To continue progress on our facilities projects with the least amount of disruption to the educational process.***

I. Action to Adopt the Agenda

Moved:

Seconded:

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

II. Superintendent's Report

III. Board President's Report

IV. Comments From The Public *(5 minutes per speaker - any topic)*

V. Committee/Liaison Reports

VI. New Business

R-01 Monthly Reports

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|--------------------------------|------------------|----------------|
| a. Principals' Reports | November | Exhibit R-01.a |
| b. Attendance Officer's Report | November | Exhibit R-01.b |
| c. Enrollment Report | November | Exhibit R-01.c |
| d. School Safety Drills | November | Exhibit R-01.d |
| e. Suspension Report | November | Exhibit R-01.e |
| f. HIB Report | Nov. 3 – Dec. 17 | Exhibit R-01.f |

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

M-01 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|-------------------|------------------------|----------------|
| a. | November 12, 2015 | Work Session | Exhibit M-01.a |
| b. | November 19, 2015 | Action | Exhibit M-01.b |
| c. | November 19, 2015 | Confidential Session 1 | Exhibit M-01.c |
| d. | November 19, 2015 | Confidential Session 2 | Exhibit M-01.d |

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

Administration**A-01 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

A-02 Revised Policy – 2nd Reading & Adoption

Moved:

Seconded:

Approve the second reading and adoption of the following revised Policy as detailed in the exhibit attached hereto and made a part of the minutes:

Policy 5141.21 Administering Medication (Exhibit A-02)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

A-03 Revised Policies, Bylaw and Regulation – 1st Reading

Moved:

Seconded:

Approve and first reading of the following revised Policies, Bylaw and Regulation:

- a. Policy 4116: Evaluation of Instructional Staff (Exhibit A-03.a)
- b. Policy 5118: Non Residents (Exhibit A-03.b)
- c. Bylaw 9130: Committees (Exhibit A-03.c)
- d. Regulation 6146R: Graduation Requirements -1st reading and adoption (Exhibit A-03.d)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

Business

B-01 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$17,035,114.40 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$268,998.07 for the month of November 2015. (Exhibit B-01.b)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-02 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No.5 for the 2015-2016 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-03 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (November)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (November)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (November)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (November)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (November)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-04 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of November 30, 2015 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-05 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. Amend the appointment of Mellick & Tully (*previously approved on November 19, 2015*) regarding the corrective action plan involving the underground storage tank at the former Phillips School to include Phase 1 Activities in the amount of \$4,600.
- b. Payment of a 2014-15 invoice from Caring Family Services in the amount of \$1200, as detailed in the exhibit attached hereto and made part of the minutes. (*The contract for Caring Family Services was board-approved on March 26, 2015*). (Exhibit B-05.b)
- c. The purchase of security equipment from Comstar Technologies for Rutgers Preparatory School in the amount of \$14,777.58, using non-public funding, through Middlesex Regional Educational Services Commission, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.c)
- d. The purchase of security equipment from Bearcom Wireless Worldwide for Rutgers Preparatory School in the amount of \$1,314.75, using non-public funding, through Middlesex Regional Educational Services Commission, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.d)

- e. An agreement with Lifetouch NSS, Phillipsburg, NJ to provide school pictures and pictures for IDs for Franklin Middle School students for the 2016-2017 school year, funded by students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.e)
- f. An agreement with ADP, LLC, Roseland, NJ to manage compliance with the Affordable Care Act by providing the annual 1094c/1095c filing – Evidence of Benefit Offering Screens and Reporting for 2015, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)
- g. A Clinical Affiliation Agreement with Kean University that would assist Kean University Program students in the development and implementation of field work experience as detailed in the exhibit attached hereto and made a part of the minutes. No cost to the District. (Exhibit B-05.g)
- h. An agreement with Children's Therapy Source, Somerset, NJ to provide physical therapy services to 504 students from September 1, 2015 through June 30, 2016 for a fee not to exceed \$5,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.h)
- i. An agreement with Wise Learning, LLC, Ridgefield, CT to provide bedside instruction to hospitalized students for the 2015-2016 school year for a fee not to exceed \$5,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.i)
- j. An agreement with St. Clare's Hospital, Boonton, NJ to provide bedside instruction to hospitalized students for the 2015-2016 school year, for a fee not to exceed \$1,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.j)
- k. A contract with Embrace the Kids Foundation, New Brunswick, NJ to provide bedside/home instruction for hospitalized students for the 2015-2016 school year, for a fee of 45.00 per hour, not to exceed \$1,500, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.k)
- l. An agreement with Professional Education Services, Inc. (P.E.S.I.), Glassboro, NJ to provide bedside/home instruction to students that have been admitted to The Princeton House Behavioral Health Services of Princeton, NJ and require home instruction for the 2015-16 school year at a rate of \$49.35 per hour, for an additional amount of \$10,000 not to exceed a cumulative total of \$16,000, as detailed in the exhibit attached hereto and made part of the minutes. *This contract was previously approved for a not to exceed amount of \$6,000 on June 25, 2015.* (Exhibit B-05.l)
- m. A parent transportation contract with J.L. from January 1, 2016 to June 30, 2016 identified as contract JL-02-16P F YR in the amount of \$5,300, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.m)

Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

B-06 Architectural Services for Roof Replacement Project - Conerly Road School

Moved:

Seconded:

Appoint Design Resources Group, the district's Architect of Record, to provide architectural services associated with a roof replacement project at the Conerly Road School in accordance with their proposal dated November 6, 2015 at a fee based on 7% of final construction costs (estimated at \$775,000) for an estimated fee of \$54,250. Reimbursable expenses (printing, postage, etc.) will be billed at 1.10 actual costs. Specialty consultants required will be billed at 1.25 x actual costs. Funding source will be Capital Reserve. The exhibit is attached hereto and made part of the minutes. (Exhibit B-06)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-07 Architectural Services for Roof Replacement Project - Pine Grove Manor School

Moved:

Seconded:

Appoint Design Resources Group, the district's Architect of Record, to provide architectural services associated with a roof replacement project at Pine Grove Manor in accordance with their proposal dated November 6, 2015 at a fee based on 7% of final construction costs (estimated at \$352,000) for an estimated fee of \$24,640. Reimbursable expenses (printing, postage, etc.) will be billed at 1.10 actual costs. Specialty consultants required will be billed at 1.25 x actual costs. This proposal also includes an additional charge of \$5,000 for a roof investigation. Funding source will be Capital Reserve. The exhibit is attached hereto and made part of the minutes. (Exhibit B-07)

 Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-08 Amendment to Contract for Architectural Services for Roof Replacement - Middlebush Administration Building

Moved:

Seconded:

Amend the award of contract to Design Resources Group for architectural services at the Middlebush Administration Building approved on November 19, 2015 (Agenda Item B-09) to include architectural services associated with HVAC improvements included with their proposal dated December 2, 2015.

Original Award 7% of Estimated Final Construction Costs (\$252,400)	\$17,668
Architectural Fees for HVAC work	<u>7,000</u>
Total Estimated Fees	\$24,668

Reimbursable expenses (printing, postage, etc.) will be billed at 1.10 actual costs. Specialty consultants required will be billed at 1.25 x actual costs. This contract also required an additional charge of \$5,000 for a roof investigation. *(This contract was previously approved at the November 19, 2015 meeting.)*

 Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-09 Participation Agreement for Cooperative Purchasing of Electric Services

Moved:

Seconded:

Authorize the Franklin Township Board of Education to participate in the cooperative purchasing of electrical services through the Middlesex Regional Educational Services Commission, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09)

 Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-10 Civil Engineering Services – Soil Erosion & Sediment Control Permit Applications

Moved:

Seconded:

Approve district Civil Engineer, E2 Project Management, LLC, Rockaway, NJ to acquire the necessary NJDEP permits for Elizabeth Avenue School, for a fee of \$3,500, and additional permit costs of \$1,780 – funded from referendum, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-10)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-11 Change Order – Sampson G. Smith School – AME, Inc. (ESIP)

Moved:

Seconded:

As recommended by the architect, approve Change Order No. 3 to A.M.E. Inc. involving the furnishing of labor, materials and equipment for the heating system at the Sampson G. Smith School increasing the contract by \$34,750 to \$1,251,583.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-11)

Original Contract	\$1,187,333
Previous Change Orders	<u>239,500</u>
Present Contract Total	1,216,833
Change Order #3	<u>34,750</u>
 New Contract Total	 \$1,251,583

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-12 Settlement Agreement

Moved:

Seconded:

As recommended by Board Counsel ratify a special education settlement agreement and general release in the matter of V.P. and R.A. o/b/o A.A. v. Franklin Township Board of Education and authorize the Board President and Board Secretary to sign the agreement.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-13 Transfer from Capital Reserve to Energy Savings Improvement Program

Moved:

Seconded:

Based on the advice of Bond Counsel it is recommended that the Board of Education approve a transfer of \$200,000 from Capital Reserve to fund additional work associated with the Energy Savings Improvement Program.

Revenue – Transfer from Capital Reserve			\$200,000
Appropriation	<u>Present Budget</u>	<u>Increase</u>	<u>Revised Budget</u>
30-000-400-450-03-8200-ESIP	\$0	\$200,000	\$200,000
Construction Boiler Work – PGM			

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-14 Transfer from Capital Reserve Fund for Architectural Services for Roof Projects

Moved:

Seconded:

In accordance with N.J.A.C. 6A:23A-14.1.h it is recommended that the Board of Education transfer \$126,000 from Capital Reserve to fund architectural services associated with the roof replacement projects at the Administration Building, Pine Grove Manor School and the Conerly Road School.

Revenue – Transfer from Capital Reserve	\$126,000
30-000-400-390-03-2016 – Pine Grove Roof – Architect	\$33,000
30-000-400-390-04-2016 – Conerly Road Roof – Architect	\$58,000
30-000-400-390-15-2016 – Administration Roof – Architect	<u>\$35,000</u>
Total Appropriations	\$126,000

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-15 Award Contract to AHERA Consultants – Asbestos Removal Assessment

Moved:

Seconded:

Award a contract to AHERA Consultants, Inc., Oceanville, NJ, in accordance with their bid to Educational Data Services, Inc. Bid #5291, Vendor Code 4479 received on February 1, 2013 and in accordance with their proposals submitted to the Franklin Township Board of Education dated October 9, 2015, December 1, 2015 and December 7, 2015 and to furnish all labor and material required to assess the location of asbestos containing materials in the identified buildings undergoing renovations. The exhibit is attached hereto and made part of the minutes. (Exhibit B-15)

Funding source is from the Referendum and ROD Grants

Sampson G. Smith	\$ 8,950.00
Pine Grove Manor	\$ 2,665.00

Elizabeth Avenue	\$ 4,970.00
Hillcrest	\$ 5,170.00
MacAfee Road	\$ 2,215.00
Franklin Middle	<u>\$ 4,570.00</u>

Total Award	\$28,540.00
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<u>Danielsen</u>	<u>LaCorte</u>	<u>Presley</u>	<u>Seamon</u>	<u>Stanley</u>	<u>Steele</u>	<u>Walton-McCleod</u>	<u>Whalen</u>	<u>Potosnak</u>
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B-16 Void Outstanding Checks

Moved:

Seconded:

As recommended by the district auditors, authorize the School Business Administrator to void the following outstanding checks in the High School Athletic Account and District Payroll Account:

High School Athletic Account

<u>Check #</u>	<u>Amount</u>
110	\$7.00
124	\$7.00
131	\$50.00
196	\$10.99
227	\$10.99
304	\$30.00
328	\$100.00
441	\$377.50
498	\$312.00
473	\$114.17
693	\$74.00
698	\$37.00
712	\$74.00
715	\$37.00
717	\$2.00
718	\$1.00
761	\$5.00
762	\$5.00

District Payroll Account

<u>Check #</u>	<u>Amount</u>
510020	\$7.22
518577	\$76.21
523994	\$329.38
524474	\$121.39
531709	\$132.95
535810	\$203.35
547288	\$435.99
552150	\$152.51
552284	\$84.26
553834	\$76.25
559455	\$148.16
559926	\$367.86
560463	\$74.28
562215	\$625.56
565166	\$210.35
566349	\$431.75

<u>Danielsen</u>	<u>LaCorte</u>	<u>Presley</u>	<u>Seamon</u>	<u>Stanley</u>	<u>Steele</u>	<u>Walton-McCleod</u>	<u>Whalen</u>	<u>Potosnak</u>
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B-17 Appointment of Lerch, Vinci & Higgins, LLP – Audit of Application for State School Aid (ASSA)

Moved:

Seconded:

Appoint the firm of Lerch, Vinci & Higgins, LLP, Fair Lawn, NJ to a professional services contract to audit, in accordance with the New Jersey State Department of Education requirements, the 2016-17 ASSA for the student counts conducted as of October 15, 2015, in accordance with their proposal dated December 13, 2015 for a not to exceed fee of \$5,000 and in accordance with their hourly billing rates, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-17)

<u>Danielsen</u>	<u>LaCorte</u>	<u>Presley</u>	<u>Seamon</u>	<u>Stanley</u>	<u>Steele</u>	<u>Walton-McCleod</u>	<u>Whalen</u>	<u>Potosnak</u>
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B-18 Appointment of Melick – Tully and Associates, P.C. – Services for Compliance with the Department of Environmental Protection Regulations Regarding Underground Storage Tanks

Moved:

Seconded:

Appoint the firm of Melick – Tully and Associates, P.C., South Bound Brook, NJ to a professional services contract to provide environmental consulting services including Licensed Site Remediation Professional services related to the 2,000 gallon gasoline underground storage tank removed at the former Franklin Township High School property in August 1994 and the 6,000 gallon No. 4 heating oil tank abandoned in-place at the Conerly Road School property in 1993, in accordance with their proposal dated December 11, 2015 for the following estimated fees. The exhibit is attached hereto and made part of the minutes. (Exhibit B-18)

Estimated Phase 1 Fee	\$5,750 - \$6,250
Estimated Phase 2	\$10,800 - \$11,600
Subcontractor Services	<u>\$3,575 - \$6,675</u>
Total Estimated Fees	\$20,125 - \$24,525

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-19 Receipt of Bids for Window Replacement Projects at the Conerly Road School, Hillcrest School and MacAfee Road School

Moved:

Seconded:

It is recommended that the Franklin Township Board of Education receive the following bids, which were opened on Thursday, December 10, 2015 at 10:00 am, for window replacement projects at the MacAfee, Hillcrest and Conerly Road Schools as follows:

Contractor	Base Bid	Add Alternate #1	Add Alternate #2	Deduct Alternate #3	Deduct Alternate #4
Fuscon Enterprises, Inc.	\$2,330,000	\$93,446	\$91,400	(\$37,520)	(\$188,233)
Panoramic	\$2,262,000	\$98,000	\$108,000	(\$42,000)	(\$163,000)
Altec Buildings Systems	\$2,035,000	\$60,000	\$90,000	(\$20,000)	(\$70,000)
Billy Contracting & Rest.	\$2,950,000	\$129,000	\$130,000	(\$18,000)	(\$64,000)
SMBA Construction	\$2,330,000	\$104,000	\$101,000	(\$30,000)	(\$70,000)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-20 Rejection of Bids for Window Replacement Projects at the Conerly Road School, Hillcrest School and MacAfee Road School

Moved:

Seconded:

In accordance with the recommendation of the district's architect and N.J.S.A. 18A:18A – 22a, reject the bids for various window replacement projects, received on December 10, 2015, as the lowest bid substantially exceeds the budget for the project, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-20)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

B-21 Use of Competitive Contract

Moved:

Seconded:

In accordance with Public School Contract Law Section 45 of Public Law 1999, C.440 (C.18A:18A-4.1), authorize the administration to utilize competitive contracting for a Multisensory Reading Teacher Training Program.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

Curriculum and Instruction

C-01 Out of District Students, School Year 2015-2016

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

C-02 Course Approval

Moved:

Seconded:

Adopt the course proposal for **Robotics** as part of a District-wide effort to increase STEM education in all grade bands. This elective course would service our students that show an interest in applying engineering and science skills to real world technology. The course feeds off the interest of students who participate in our after school competition, US First Robotics program. The course budget is allotted at \$2500 and is proposed for the 2016-17. No new staff personnel are required.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

C-03 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)*

Moved:

Seconded:

Approve the following field trip applications:

- a. Franklin High School Model United Nations to attend the 2016 Ivy League Model UN Conference sponsored by the University of Pennsylvania, Philadelphia, PA, January 28 – 31, 2016 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-03.a)
- b. Franklin High School student to attend the Hugh O'Brian Youth (HOBY) State Leadership Seminar to be held at Monmouth University, Long Branch, NJ, June 10-12, 2016 as detailed in the exhibit attached hereto and made part of the minutes. Funded by LEA. (Exhibit C-03.b)
- c. Franklin High School Madrigal Singers to perform at The White House, 1600 Pennsylvania Avenue, Washington, DC, December 22, 2015 as detailed in the exhibit attached hereto and made part of the minutes. Funded by LEA. (Exhibit C-03.c)

- d. Franklin High School Model United Nations to attend the 2016 National High School Model UN Conference, New York, New York, March 2 – 5, 2016 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-03.d)
- e. Franklin High School Model United Nations to attend the 2016 Model UN Conference sponsored by the Institute for Domestic and International Affairs (IDIA), Philadelphia, PA, February 24-28, 2016 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-03.e)
- f. Franklin High School Model United Nations to attend the 2016 Rutgers University Model Congress Conference, April 14-17, 2016 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.f)
- g. Franklin High School Student Government to attend the Leadership Training Conference 2016 - Build Leadership Skills at The College of New Jersey, Ewing, NJ, July 17 – 20, 2016 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.g)
- h. Franklin High School Teen PEP to attend the 2016-17 Teen PEP Summer Retreat, YMCA Camp Bernie, Port Murry, NJ, June 6-7, 2016 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.h)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

C-04 Field Trip Destinations

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-04)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

Personnel

P-01 Increment Withholding for the 2016-2017 School Year

Moved:

Seconded:

WHEREAS, the Board of Education has received a recommendation from the Superintendent of Schools relating to district employee 7945; and

WHEREAS, the Superintendent has recommended that the employee's employment and adjustment increments (including longevity increment, if any) be withheld for the 2016-2017 school year, and that the salary of such employee be maintained at the same amount as the salary level for such employee for the 2015-2016 school year; and

WHEREAS, specific grounds for recommendation are set forth in the attachment hereto (which shall be held confidential by the Board) and have been submitted to the Board and considered by it in connection with this action; now, therefore, be it

RESOLVED by the Board of Education, in accordance with the provisions of N.J.S.A. 18A:29-14, as follows:

The employment and adjustment increments (including longevity increment, if any) shall be withheld from district employee 7945 for the 2016-2017 school year and that the employee's salary for the 2016-2017 school year shall be the same as received by such employee during the 2015-2016 school year (\$95,617).

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

P-02 Approve F.T.S.A.A. Successor Agreement

Moved:

Seconded:

Approve a Memorandum of Agreement for terms of a successor agreement between the Board of Education and the Franklin Township School Administrators Association for the school years 2015-2016 through 2018-2019 as reviewed by the Board of Education in confidential session on November 19, 2015.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

P-03 Create Positions

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the creation of the following new positions:

- a. Supervisor of Instructional Technology
- b. Manager of Human Resources and Personnel Services
- c. Assistant Manager of Human Resources and Personnel Services

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

P-04 New Job Descriptions

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following new job descriptions as detailed in the exhibit attached hereto and made a part of the minutes.

- a. Supervisor of Instructional Technology (Exhibit P-04.a)
- b. Manager of Human Resources and Personnel Services (Exhibit P-04.b)
- c. Assistant Manager of Human Resources and Personnel Services (Exhibit P-04.c)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

P-05 Personnel Report No. 7, dated December 22, 2015

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 7, including attachments A and B, as detailed in the exhibits attached hereto and made a part of the minutes. (Exhibit P-05)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

P-06 Contract Approval

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve individual employment agreements with non-aligned district administrative staff as detailed in the exhibits attached hereto and made a part of the minutes. Contracts shall remain confidential until approved by the Board. (Exhibits P-06.a through P-06.d)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

VII. Good of the Order

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session *(if deemed necessary)***

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

Returned to open session at _____ PM.

VIII. Adjournment

Moved:

Seconded:

Action to adjourn.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

